

**BOARD OF ELECTIONS FOR NEW CASTLE COUNTY**  
**Carvel State Office Building**  
**820 N. French Street**  
**Wilmington, Delaware 19801**

**MINUTES OF BOARD MEETING OF APRIL 3, 2012**

**Members Present:**            Mr. Brady                    Mr. Krzyzanowski  
   Mr. Lanouette            Mr. Pasquale  
   Mr. Sterling                Mr.Thurrell

**Staff Present:**                Mr. Albence, Director  
   Mr. Sholl, Deputy Director  
   Mrs. Manlove, State Election Commissioner

1. Mr. Brady called the meeting to order at 7:20p.m.
2. Mr. Thurrell moved and Mrs. Sterling seconded the motion to approve the minutes of the March 6, 2012, meeting. The motion passed unanimously.
3. Mr. Sholl provided a recap of the Brandywine School District Referendum, held on March 28, 2012. The election went very smoothly overall with no major issues to report. He recommended that the Board certify the election results. Mr. Sterling moved and Mr. Pasquale seconded the motion to certify the results of referendum. Motion passed unanimously.
4. Mr. Sholl provided an update on the Department's financial status. Expenditures for the current fiscal year are on track. The Department is closely monitoring utility costs for the warehouse.
5. Mr. Sholl reported that the Voter Registration Unit is current on all work and informed the Board on the number of registered voters in New Castle County
  - Apr 1, 2012: 376,440
  - Mar 1, 2012: 375,404
  - Nov 1, 2010: 389,657
6. Mr. Sholl informed the Board of the following 2012 elections:
  - Apr 3                    Delaware City
  - Apr 10:                Newark
  - Apr 24:                Presidential Primary
  - May 5:                 Townsend
  - May 8:                 School Board
  - May 18                St. Ann School-Student Government
  - Sep 11:                Primary
  - Nov 6:                 General Election

7. Mr. Sholl reported that activity on the Department's Web Site is consistent with expectations. He noted an increase in website traffic volume in March, which could be attributed to the Brandywine School District Referendum (3/28) and the registration deadline for the Presidential Primary (3/31).
8. Mr. Sholl reported on the following items regarding the upcoming Presidential Primary:
  - *VoteDelaware* performing well
  - Notification letters will be mailed to voters affected by polling place changes/consolidations
  - System testing is underway
  - Absentee voting has been light to date.
9. Mr. Sholl provided an update on Department work on redistricting following the 2010 Census/Redistricting:
  - The Department will have the new House & Senate maps recorded and provide copies as required by the Delaware Code
  - The Department is ready to accept public comment on proposed election districts and is creating a new districting book, based on the new maps.
10. Mr. Albence provided an update on the Department's new warehouse. Construction of the training room is well underway, with an estimated completion date of mid-June. Training for the fall elections will take place in the new training room.
11. Mr. Albence provided the following updates regarding proposed Federal legislation:
  - HR 3463: Bill eliminating the Election Assistance Commission
    - Bill passed House, but is expected to fail in Senate.
12. Mr. Albence reported the legislation in the General Assembly regarding the following topics:
  - A bill amending Title 15 passed the House in June and is waiting to be considered by the Senate. A Senate hearing on the bill is scheduled for tomorrow (April 4<sup>th</sup>). This bill includes updates regarding list maintenance, includes a mandate for facilities receiving State funds to be available as polling places, and extends the option for electronic transmittal and return of absentee ballots to voters with disabilities.
  - A Title 15 "cleanup bill" is pending. This bill modifies some dates related to the Presidential Primary, clarifies voter assistance, permits scanning of absentee ballots starting the Friday prior to an election, revises the formula used to calculate the ratio of voting machines required per registered voters, and eliminates obsolete language in the Code.

- A constitutional amendment bill, introduced in June 2011, is also being considered during this session.
13. Mr. Albence updated the Board on recent outreach activities by the Department.
  14. Commissioner Manlove reported the following updates from the Office of the State Election Commissioner (SEC):
    - The DMV has completed an upgrade of the signature pads used for the eSignature transactions. The DMV have given the SEC the earlier generation signature pads, which may be used in the next phase of implementing the eSig program.
    - An internal solution has been developed to handle address formatting for absentee ballot envelopes. New printers for this purpose have been ordered.
    - The process for permitting 16 year olds to register to vote while obtaining a drivers license has been implemented.
    - The ERIC project will soon be launched.
  15. Old Business: None
  16. New Business:
    - Mr. Thurrell moved and Mr. Pasquale seconded a motion to approve the House and Senate maps as presented. Motion passed unanimously.
    - Next meeting: **Thursday, April 26, 2012** (to certify results of the Presidential Primary Election)
    - Next regularly scheduled meeting: **Thursday, May 10, 2012** (will include certification of results of the School Board Elections)
  17. Board Removals & Birth Date Corrections:
    - Mr. Sterling moved and Mr. Pasquale seconded the motion to:
      - Remove 70 names from the voter registration rolls due to a move out of state.
      - Remove 10 names from the voter registration rolls through the address verification process.
      - Remove 2 names from the voter registration rolls based on voluntary requests.
      - Make 4 corrections to birth years noted in voter registration records. Motion passed unanimously.
  18. Mr. Thurrell moved and Mr. Sterling seconded a motion to adjourn the meeting. Motion passed unanimously.

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Respectfully submitted,

Paul Lanouette  
Secretary