

BOARD OF ELECTIONS FOR NEW CASTLE COUNTY
Carvel State Office Building
820 N. French Street
Wilmington, Delaware 19801

MINUTES OF BOARD MEETING OF JULY 10, 2012

Members Present: Mr. Brady Mr. Krzyzanowski
 Mr. Kuhrt Mr. Lanouette
 Mrs. Pase Mr. Sterling
 Mr. Thurrell Mrs. Williams-Mayo

Staff Present: Mr. Albence, Director
 Mr. Sholl, Deputy Director
 Mrs. Manlove, State Election Commissioner

1. Mr. Brady called the meeting to order at 7:00p.m., and welcomed new member, Mrs. Mayo.
2. Mr. Sterling moved and Mrs. Pase seconded the motion to approve the minutes of the June 5, 2012, meeting. The motion passed unanimously.
3. Mr. Sholl provided an update on the Department's financial status. The Department ended the fiscal year (2012) in the black. All school elections funds were exhausted, a small surplus remained in personnel funds, and a sizeable surplus remained in Presidential Primary funds.
4. Mr. Sholl reported that the Voter Registration Unit is current on all work and informed the Board on the number of registered voters in New Castle County.
 - Jul 1, 2012: 380,001
 - Jun 1, 2012: 379,233
 - Nov 1, 2010: 389,657
5. Mr. Sholl informed the Board of the following 2012 elections scheduled:
 - Sep 11: Primary
 - Nov 6: General Election
6. Mr. Sholl reported that activity on the Department's Web Site is consistent with expectations during an election year. An increase in traffic for July, especially around the time of the filing deadline (today), is expected.
7. Mr. Sholl reported the election preparation efforts:
 - The Department is reviewing materials needed to prepare for the Primary and General Election.

- An update of training materials is now underway, and a new training presentation is being developed for use in the recently completed training facility.
 - Absentee ballots will be built this weekend.
 - Absentee ballots for military and overseas voters should be mailed early next week.
8. Mr. Sholl reported the following updates on the absentee voting system:
- A new envelope opener was purchased with funds from the State Election Commissioner.
 - The steps for processing absentee ballots will be revised to take advantage of this tool.
9. Mr. Sholl provided an update on the Department's work on redistricting following the 2010 Census/Redistricting:
- Maps need to be created for the State Archives.
 - Street books are currently being proofed.
10. Mr. Albence provided an update on the Department's new warehouse.
- Construction of the training room is complete.
11. Mr. Sholl provided the following updates regarding proposed Federal legislation:
- HR 3463: Bill eliminating the Election Assistance Commission
 - Bill passed House, but is expected to fail in Senate.
 - A new bill covering many areas of elections has been introduced.
 - Likely to fail in House
 - A new Senate bill (not yet introduced) to impose harsh penalties for failing to meet timelines for sending ballots to military and overseas voters is being discussed. The bill is generally considered to be unnecessary and unwarranted.
12. Mr. Sholl reported the legislation in the General Assembly (Title 15 bills awaiting the Governor's signature):
- Permitting disabled voters to use the electronic ballot delivery and marking system.
 - Permitting the Department to use electronic signatures as defined by the State Election Commissioner.
 - Permitting the Department to scan (but not tally) absentee ballots on the Friday preceding an election.
13. Mr. Albence reported that he would appear on the City of Wilmington's *Windows on Wilmington* show on July 11th, sharing general election-related information.
14. Commissioner Manlove reported the following updates from the Office of the State Election Commissioner (SEC):

- The SEC will mail polling place cards next week to all registered voters. These cards will inform voters of their polling place (which may have changed with reapportionment), and assist in reducing inaccuracies in voter registration records prior to Election Day.
 - All Departments received new printers to print envelopes for mailing absentee ballots.
 - The ERIC project has been launched. The ERIC “entity” is incorporated (in Delaware), and the Pew Foundation has transferred control of ERIC to the new Board of Directors.
 - Some issues are being finalized with DMV regarding file sharing of DMV records with the ERIC system.
 - The office is coordinating the statewide Mock Election project again this year.
 - The office is creating a video to promote the ADAM module. This will be filmed at the new Training Center this week.
15. Old Business: None
16. New Business:
- Mrs. Pase moved and Mr. Sterling seconded a motion on the following polling place moves:
 - 06-16: Henrietta Johnson Medical Center to Neighborhood House
 - 08-07: St. David’s Church to Lancashire Elementary School
 - Next meeting: **Tuesday, August 7, 2012**
 - ***NOTE: Meeting will be held at the Warehouse, in the new Training Center***
17. Board Removals & Birth Date Corrections:
- Mr. Thurrell moved and Mrs. Pase seconded the motion to:
 - Remove 90 names from the voter registration rolls due to a move out of state.
 - Remove 13 names from the voter registration rolls through the address verification process.
 - Make 3 corrections to birth years noted in voter registration records.
 - Motion passed unanimously.
18. Mr. Sterling moved and Mrs. Pase seconded a motion to adjourn the meeting. Motion passed unanimously.

Respectfully submitted,



Paul Lanouette
Secretary

