

BOARD OF ELECTIONS FOR NEW CASTLE COUNTY
Carvel State Office Building
820 N. French Street
Wilmington, DE 19801

MINUTES OF BOARD MEETING OF MAY 16, 2013

Members Present: Mr. Brady Mr. Krzyzanowski
 Mr. Kuhrt Mr. Lanouette
 Mrs. Pase Mr. Sterling
 Mr. Thurrell Mrs. Whittington
 Mrs. Williams-Mayo

Staff Present: Mr. Albence, Director
 Mr. Sholl, Deputy Director

1. Mr. Brady called the meeting to order at 7p.m.
2. Mr. Sterling moved and Mrs. Pase seconded the motion to approve the minutes of the April 2, 2013, meeting. The motion passed unanimously.
3. Mr. Sholl updated the Board on the Department's financial situation. The shortfall in the Energy line of \$5,500 has been addressed, and OMB has made \$50,000 available for School Elections from General Election funds. Otherwise, the Department's budget is generally on target
4. Mr. Sholl reported that the Voter Registration Unit is current on all work and informed the Board on the number of registered voters in New Castle County.
 - May 1, 2013: 384,936
 - Apr 1, 2013: 384,560
 - Nov 1, 2012: 388,862
5. Mr. Sholl provided a recap of the Thursday, May 9, 2013, Appoquinimink School District Referendum, and the Tuesday, May 14, 2013, school board elections. A summary of various minor issues in each election were reported to the Board. No items reported would impact the results of the elections. The Department recommends that the Board certify the results of the elections. Mr. Thurrell moved and Mrs. Williams-Mayo seconded the motion to certify the results of the Appoquinimink Referendum and the various school board elections. The motion passed unanimously.
6. Mr. Sholl reported that activity on the Department's website is at expected levels for the season. Site traffic increased around the recent school district referenda and school board elections.
7. Mr. Albence reported on the following upcoming elections:
 - May 16: A.I. DuPont HS Class Officers
 - Jun 4: Colonial School District Referendum
 - Jun 4: Bellefonte (tentative)

- Jun 18: Ironworkers 451
8. Mr. Albence updated the Board on recent and upcoming staff training opportunities. He and Drew Brooks will be attending CERA certification classes offered by the Election Center in Charlotte, NC, in late June. Federal funds will cover the costs.
 9. Mr. Sholl stated that several bills have been introduced in Congress to “fix” Election Day problems. There has been no action on these bills.
 10. Mr. Sholl reported on the following legislation introduced in the General Assembly:
 - Election Day Registration bill is in committee.
 - Action is expected on a bill to require schools to be closed/to hold an in-service day on Primary and Presidential Primary election days.
 11. Mr. Sholl reported that project to replace door lamp wires on all voting machines continues. This project is approximately 25% complete.
 12. Mr. Sholl reported that the Department is working with the absentee vendor (Dominion Voting Systems) to replace the ballot printing server, which recently experienced a hardware failure.
 13. Mr. Albence reported that progress continues on the project to increase space for voter services at the Department’s warehouse. This space will also serve as an alternate operations/disaster recovery site. The project plans have been submitted to OMB for final approval.
 14. Mr. Sholl reported on the continued development of a statewide voter portal that would permit true online registration and automation of many absentee voting functions. Development and testing is continuing, and this could be rolled out in approximately 60 days.
 15. Mr. Albence reported that the Department is developing a Continuity of Operations plan under the guidance of DTI. The Department should complete the process in early 2014.
 16. Mr. Sholl reported on outreach activities by the Department, focused on the recent School Board elections.
 17. State Election Commissioner Comments:
 - Commissioner Manlove was unable to attend the meeting. No report.
 18. Old Business: None
 19. New Business:
 - The board reviewed a letter from a candidate for Christina School District Board of Education regarding the locations of polling places for School Board elections.

- In light of the above-referenced letter, and per the recommendation of the Department, Mr. Sterling moved and Mr. Thurrell seconded a motion to add Oberle Elementary School as a polling place for Christina School Board elections. Motion passes unanimously.
- Next meeting: **Thursday, June 6, 2013**, at the Department's offices (will include certification of the results of the Tuesday, June 4, 2013, Colonial School District Referendum).

20. Board Removals & Birth Date Corrections:

- Mr. Kuhrt moved and Mrs. Whittington seconded the motion to:
 - Remove 118 people from the voter registration rolls because they moved out of state.
 - Remove 459 people from the voter registration rolls because they have verified that they no longer live in Delaware.
 - Correct the year of birth for 2 voters.
 - Motion passed unanimously.

21. Mrs. Pase moved and Mrs. Williams-Mayo seconded the motion to adjourn the meeting. Motion passed unanimously.

Respectfully submitted,

Paul Lanouette
Secretary