

ELECTION OFFICER TRAINING SCHEDULE

Primary – September 13, 2016

Note: Classes will be held at our Warehouse Training Facility, 220 Lisa Dr, New Castle 19720 (Dart Bus Routes 22 and 25) **or** the Carvel State Office Building Auditorium, 820 N French St, Wilmington 19801.

CLASS	DATE	DAY	Time	LOCATION	CLASS	DATE	DAY	TIME	LOCATION
1	8/20/16	Sat	9:00 AM	Carvel	16	9/2/16	Fri	9:00 AM	Warehouse
2	8/20/16	Sat	1:00 PM	Carvel	17	9/2/16	Fri	1:00 PM	Warehouse
3	8/23/16	Tues	6:00 PM	Carvel	18	9/6/16	Tues	9:00 AM	Warehouse
4	8/27/16	Sat	9:00 AM	Carvel	19	9/6/16	Tues	1:00 PM	Warehouse
5	8/27/16	Sat	1:00 PM	Carvel	20	9/7/16	Wed	9:00 AM	Warehouse
6	8/28/16	Sun	9:00 AM	Carvel	21	9/7/16	Wed	1:00 PM	Warehouse
7	8/28/16	Sun	1:00 PM	Carvel	22	9/7/16	Wed	6:30 PM	Warehouse
8	8/30/16	Tues	9:00 AM	Warehouse	23	9/8/16	Thurs	9:00 AM	Warehouse
9	8/30/16	Tues	1:00 PM	Warehouse	24	9/8/16	Thurs	1:00 PM	Warehouse
10	8/30/16	Tues	6:30 PM	Warehouse	25	9/8/16	Thurs	6:30 PM	Warehouse
11	8/31/16	Wed	9:00 AM	Warehouse	26	9/9/16	Fri	9:00 AM	Warehouse
12	8/31/16	Wed	1:00 PM	Warehouse	27	9/9/16	Fri	1:00 PM	Warehouse
13	9/1/16	Thurs	9:00 AM	Warehouse	28	9/10/16	Sat	9:00 AM	Warehouse
14	9/1/16	Thurs	1:00 PM	Warehouse	29	9/10/16	Sat	1:00 PM	Warehouse
15	9/1/16	Thurs	6:30 PM	Warehouse					

ELECTION OFFICER PAY

	Election Day	Class ¹	Supplies	Other	TOTAL
Inspector	\$155	\$50	\$15	\$15²	\$235
Majority/Minority Judge	\$145	\$50			\$195
Clerk/Greeter	\$140	\$50			\$190
Cartridge Clerk	\$140	\$50		\$15³	\$205

¹ **Class** Class payment is based on 3+ hours of training for ALL Election Officers. Working on Election Day is mandatory to receive class pay. **No one will be admitted to class after instruction has begun.** If you are denied admission to class, you will NOT be paid for that class, and will need to reschedule your training.

² **Other** This amount is for Inspector to visit the Polling Place, pick up additional signs, reports, etc.

³ **Other** This amount is paid to the **one** Clerk, assigned by the Inspector, to deliver the memory cartridge(s) to the Zone Reporting Station.

VOTING BY ABSENTEE BALLOT

NOTE: This only applies if you are eligible to vote **and** working at a Polling Place other than where you normally vote. Questions? Call the Absentee Department at 577-3464.

To vote by Absentee Ballot:

Obtain an Affidavit. Call the Department at 577-3464; download and print a copy from our web page at <http://electionsncc.delaware.gov> or come to our office and vote in person. **We will have absentee voting hours at the Warehouse & Carvel – check our webpage for hours.**

- Complete Column "1" and Section "A" of the Affidavit.
- Check the box "I am in public service of the U.S. or the State of Delaware."
- **Make sure you sign it!** You do not need to have your affidavit notarized.
- Return the Affidavit by mail or in person to the Dept. of Elections **immediately.**

CLASS CANCELLATION ANNOUNCEMENTS

If we have to cancel or delay a class we will post a notice on our webpage at <http://electionsncc.delaware.gov>