

## ELECTION OFFICER TRAINING SCHEDULE

### Presidential Primary - April 26, 2016

Note: Classes will be held at our Warehouse Training Facility, 220 Lisa Dr, New Castle 19720 (Dart Bus Routes 22 and 25) **or** the Carvel State Office Building Auditorium, 820 N French St, Wilmington 19801.

CLASS	DATE	DAY	Time	LOCATION	CLASS	DATE	DAY	TIME	LOCATION
1	4/9/16	Sat	9 AM	warehouse	15	4/18/16	Mon	1 PM	warehouse
2	4/9/16	Sat	1 PM	warehouse	16	4/18/16	Mon	6:30 PM	warehouse
3	4/11/16	Mon	9AM	warehouse	17	4/19/16	Tues	9 AM	warehouse
4	4/11/16	Mon	1PM	warehouse	18	4/19/16	Tues	1 PM	warehouse
5	4/11/16	Mon	6:30 PM	warehouse	19	4/19/16	Tues	6:30 PM	warehouse
6	4/13/16	Wed	9AM	warehouse	20	4/20/16	Wed	9 AM	warehouse
7	4/13/16	Wed	1 PM	warehouse	21	4/20/16	Wed	1 PM	warehouse
8	4/14/16	Thurs.	9 AM	warehouse	22	4/21/16	Thurs.	1 PM	warehouse
9	4/14/16	Thurs.	1 PM	warehouse	23	4/21/16	Thurs.	6:30 PM	warehouse
10	4/14/16	Thurs.	6:30 PM	warehouse	24	4/23/16	Sat	9 AM	warehouse
11	4/16/16	Sat	9 AM	Carvel	25	4/23/16	Sat	1 PM	warehouse
12	4/16/16	Sat	1 PM	Carvel	26	4/24/16	Sun	9 AM	warehouse
13	4/17/16	Sun	9 AM	Carvel	27	4/24/16	Sun	1 PM	warehouse
14	4/17/16	Sun	1 PM	Carvel					

### ELECTION OFFICER PAY

	Election Day	Class <sup>1</sup>	Supplies	Other	TOTAL
<b>Inspector</b>	<b>\$155</b>	<b>\$50</b>	<b>\$15</b>	<b>\$15<sup>2</sup></b>	<b>\$235</b>
<b>Majority/Minority Judge</b>	<b>\$145</b>	<b>\$50</b>			<b>\$195</b>
<b>Clerk/Greeter</b>	<b>\$140</b>	<b>\$50</b>			<b>\$190</b>
<b>Cartridge Clerk</b>	<b>\$140</b>	<b>\$50</b>		<b>\$15<sup>3</sup></b>	<b>\$205</b>

<sup>1</sup> **Class** Class payment is based on 3+ hours of training for ALL Election Officers. Working on Election Day is mandatory to receive class pay. **No one will be admitted to class after instruction has begun.** If you are denied admission to class, you will NOT be paid for that class, and will need to reschedule your training.

<sup>2</sup> **Other** This amount is for Inspector to visit the Polling Place, pick up additional signs, reports, etc.

<sup>3</sup> **Other** This amount is paid to the **one** Clerk, assigned by the Inspector, to deliver the memory cartridge(s) to the Zone Reporting Station.

### VOTING BY ABSENTEE BALLOT

**NOTE:** This only applies if you are eligible to vote **and** working at a Polling Place other than where you normally vote. Questions? Call the Absentee Department at 577-3464.

#### To vote by Absentee Ballot:

Obtain an Affidavit. Call the Department at 577-3464; download and print a copy from our web page at <http://electionsncc.delaware.gov> or come to our office and vote in person. **We will have absentee voting hours at the Warehouse & Carvel – check our webpage for hours.**

- Complete Column "1" and Section "A" of the Affidavit.

- Check the box "I am in public service of the U.S. or the State of Delaware."

- **Make sure you sign it!** You do not need to have your affidavit notarized.

- Return the Affidavit by mail or in person to the Dept. of Elections **immediately.**

### CLASS CANCELLATION ANNOUNCEMENTS

If we have to cancel or delay a class we will post a notice on our webpage at

<http://electionsncc.delaware.gov>