

ELECTION OFFICER TRAINING SCHEDULE

General Election – November 8, 2016

Classes will be held at our Warehouse Training Facility, 220 Lisa Dr, New Castle 19720 (Dart Bus Routes 22 and 25) or the Carvel State Office Building Auditorium, 820 N French St, Wilmington 19801. If we have to cancel a class we will post a notice on our webpage at <http://electionsncc.delaware.gov>

CLASS #	DATE	DAY	TIME	LOCATION	CLASS #	DATE	DAY	TIME	LOCATION
1	10/15/16	Sat	9:00 AM	warehouse	20	10/27/16	Thrs	6:30 PM	warehouse
2	10/15/16	Sat	1:00 PM	warehouse	21	10/28/16	Fri	9:00 AM	warehouse
3	10/18/16	Tues	9:00 AM	warehouse	22	10/28/16	Fri	1:00 PM	warehouse
4	10/18/16	Tues	1:00 PM	warehouse	23	10/29/16	Sat	9:00 AM	warehouse
5	10/19/16	Wed	1:00 PM	warehouse	24	10/29/16	Sat	1:00 PM	warehouse
6	10/19/16	Wed	6:30 PM	warehouse	25	10/31/16	Mon	9:00 AM	warehouse
7	10/20/16	Thrs	1:00 PM	warehouse	26	11/1/16	Tues	1:00 PM	warehouse
8	10/20/16	Thrs	6:30 PM	warehouse	27	11/1/16	Tues	6:30 PM	warehouse
9	10/22/16	Sat	9:00 AM	Carvel	28	11/2/16	Wed	9:00 AM	warehouse
10	10/22/16	Sat	1:00 PM	Carvel	29	11/2/16	Wed	1:00 PM	warehouse
11	10/23/16	Sun	9:00 AM	Carvel	30	11/2/16	Wed	6:30 PM	warehouse
12	10/23/16	Sun	1:00 PM	Carvel	31	11/3/16	Thrs	9:00 AM	warehouse
13	10/25/16	Tues	1:00 PM	warehouse	32	11/3/16	Thrs	1:00 PM	warehouse
14	10/25/16	Tues	6:30 PM	warehouse	33	11/3/16	Thrs	6:30 PM	warehouse
15	10/26/16	Wed	9:00 AM	warehouse	34	11/4/16	Fri	9:00 AM	warehouse
16	10/26/16	Wed	1:00 PM	warehouse	35	11/4/16	Fri	1:00 PM	warehouse
17	10/26/16	Wed	6:30 PM	warehouse	36	11/5/16	Sat	9:00 AM	warehouse
18	10/27/16	Thrs	9:00 AM	warehouse	37	11/5/16	Sat	1:00 PM	warehouse
19	10/27/16	Thrs	1:00 PM	warehouse					

ELECTION OFFICER PAY

	Election Day	Class ¹	Supplies	Other	TOTAL
Inspector	\$155	\$50	\$15	\$15²	\$235
Majority/Minority Judge	\$145	\$50			\$195
Clerk/Greeter	\$140	\$50			\$190
Cartridge Clerk	\$140	\$50		\$15³	\$205

¹ **Class** Class payment is based on 3+ hours of training for ALL Election Officers. Working on Election Day is mandatory to receive class pay. **No one will be admitted to class after instruction has begun.** If you are denied admission to class, you will NOT be paid for that class, and will need to reschedule your training.

² **Other** This amount is for Inspector to visit the Polling Place, pick up additional signs, reports, etc.

³ **Other** This amount is paid to the **one** Clerk, assigned by the Inspector, to deliver the memory cartridge(s) to the Zone Reporting Station.

VOTING BY ABSENTEE BALLOT

NOTE: This only applies if you are eligible to vote **and** working at a Polling Place other than where you normally vote. Questions? Call the Absentee Department at 577-3464.

To vote by Absentee Ballot:

Obtain an Affidavit. Call the Department at 577-3464; download and print a copy from our web page at <http://electionsncc.delaware.gov> or come to our office and vote in person. **We will have absentee voting hours at the Warehouse & Carvel – check our webpage for hours.**

- Complete Column "1" and Section "A" of the Affidavit.

- Check the box "I am in public service of the U.S. or the State of Delaware."

- **Make sure you sign it!** You do not need to have your affidavit notarized.

- Return the Affidavit by mail or in person to the Dept. of Elections **immediately.**